

Workflow for: Family Medicine Internal Medicine Pediatrics Specialty
 Clerical Clinical Provider

Date Updated: 5/08

Pages: 6

Approved by: On File

Centricity: Customize “My Folder”

Click on “Update”

Centricity Physician Office - Zofia Bibeault @ Tri-County Medical Associates, Inc. (EMR) - 5/5/2008 11:16 ...

Go Actions Options Help

Desktop Chart Appts Reg Reports New View Print Help EXIT

Bob Test Home: None Work: 5084886290
 108 Years Old Male (DOB: 01/01/1900) Insurance: Cigna 52 (40) Group: UY234241

Find Pt. Protocols Graph Handouts Update Phone Nt. Refills

Summary Problems Medications Alerts Flowsheet Orders Documents

Problems
FOOT PAIN

Medications

Allergies

Directives

Flowsheet: Enterprise/CCC/PREVENTIVE CARE

	Date	Value
PAST MED HX		
WEIGHT		
HEIGHT		
BMI		
BP SYSTOLIC		
BP DIASTOLIC		
CHOLESTEROL		
TRIGLYCERIDE		
HDL		
LDL		
MAMMOGRAM		
BONE DENSITY		

Documents: All

Date	Summary	Status
05/02/2008	Clin Updt: Orders foot x ra	Signed

Registration Notes

No Photo Available

For Help, press F1

Click on the “Binoculars” icon

Update Chart

Encounter Type:

- <None>
- **TCMA-Chronic Office Visit
- **TCMA-Lab Letter To Patient
- **TCMA-Medication Preload
- **TCMA-Nurse Visit
- **TCMA-Office Visit
- **TCMA-Peds Acute or Follow-
- **TCMA-Well Child
- *1-CCC-Initial OB Visit
- *1-CCC-Prenatal Follow-up Vis
- *Orders Only
- *TCMA-Depo-Provera
- *TCMA-Minor Procedures

Document Type: Office Visit

Confidentiality Type: Normal

Clinical Date: 05/05/2008 Clinical Time: 11:18:32 AM

Provider: Bibeault, Zofia

Location of Care: TCMA

Visit ID: ...

Summary:

OK Cancel

From the “Browse” Tab...click the “More” button

Find Encounter Type

Browse Search

Selected folder: Encounter Type

- My Folder
- Encounter Type

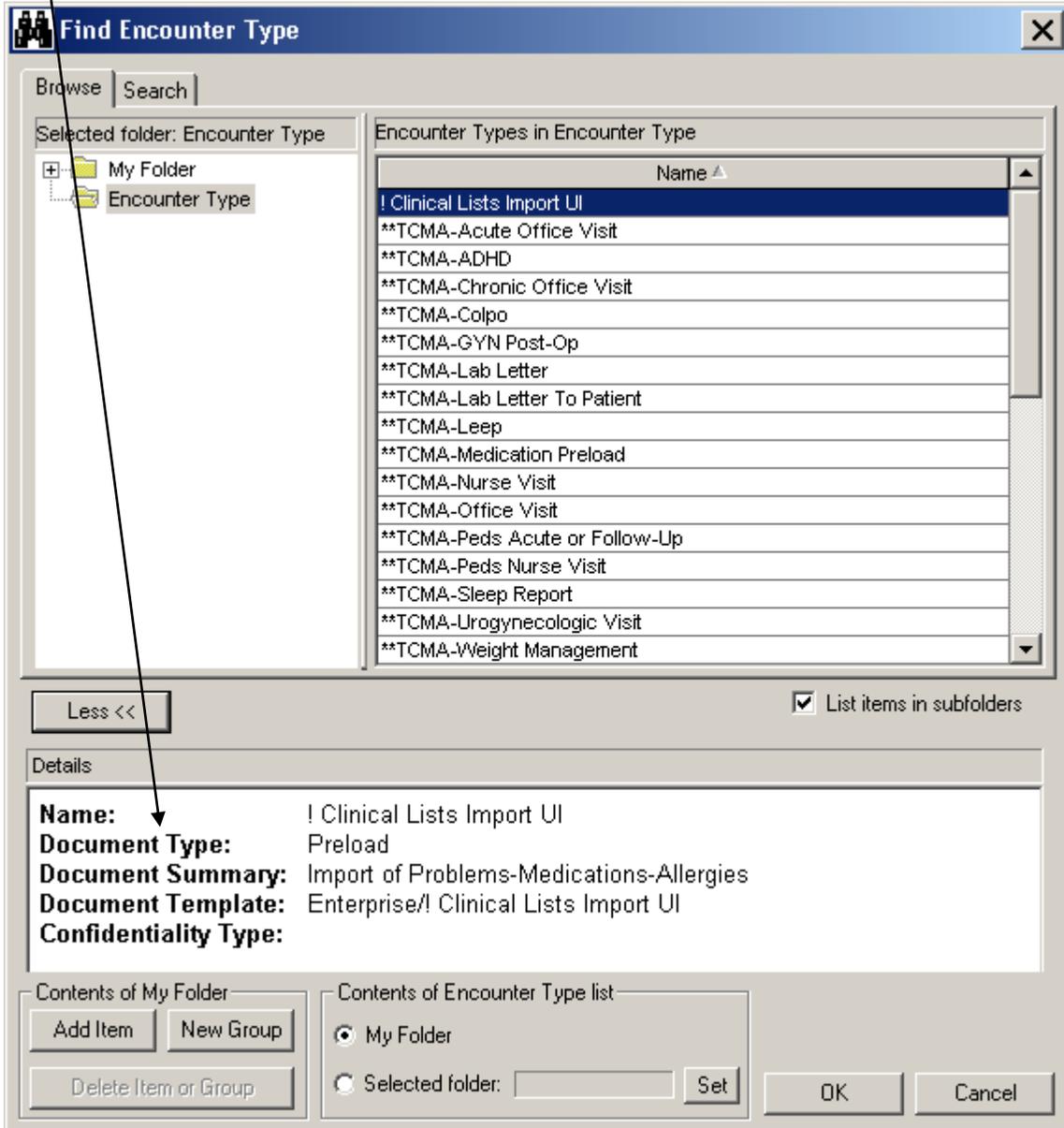
Encounter Types in Encounter Type

Name
! Clinical Lists Import UI
**TCMA-Acute Office Visit
**TCMA-ADHD
**TCMA-Chronic Office Visit
**TCMA-Colpo
**TCMA-GYN Post-Op
**TCMA-Lab Letter
**TCMA-Lab Letter To Patient
**TCMA-Leep
**TCMA-Medication Preload
**TCMA-Nurse Visit
**TCMA-Office Visit
**TCMA-Peds Acute or Follow-Up
**TCMA-Peds Nurse Visit
**TCMA-Sleep Report
**TCMA-Urogynecologic Visit
**TCMA-Weight Management

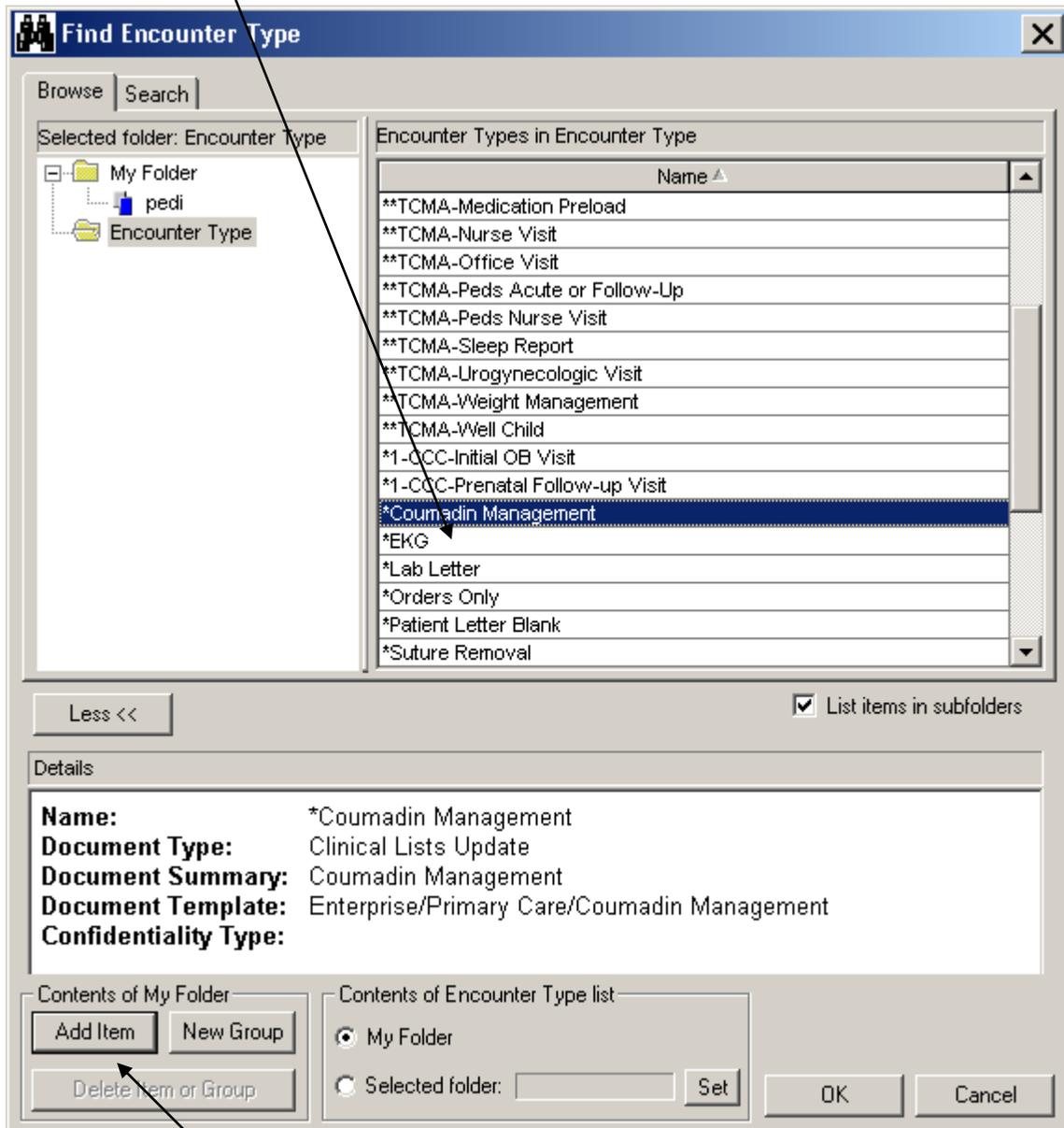
More >>

OK Cancel

Additional screen with information will appear...



Highlight the “Encounter Type” you wish to add to you custom “My Folder” list



Click on the “Add Item” button

You will see a pop-up that reads: “Add item to My Folder”



Click “OK”....and you will see ”1 item added to My Folder”



Click “OK”....

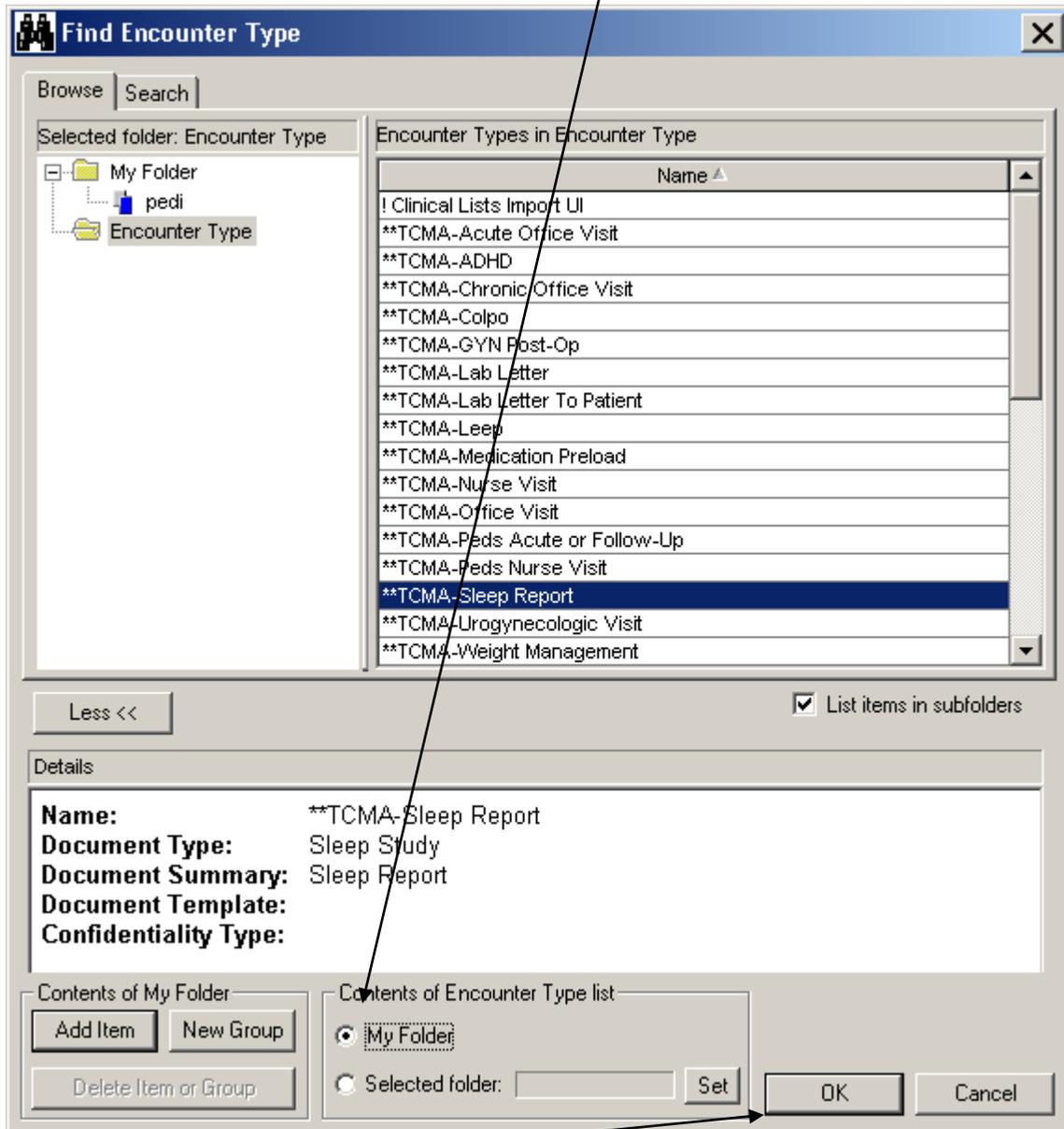
Continue adding items until you get all the Encounter types you need

****Note:** It does not matter in what order you select items; they will automatically be displayed in alphabetical order.

****Note:** To check the list of items that you have added, click on the “My Folder” at the top of the left panel.

****Note:** To return to the complete list of Encounter Types, click on the “Encounter Type” folder

When finished adding items: go to the “Contents Of Encounter Type List”
1) Click on the button next to “My Folder”



Click “OK”....

**This will take you back to the “Update Chart” screen and you should see your custom list of Encounter Types