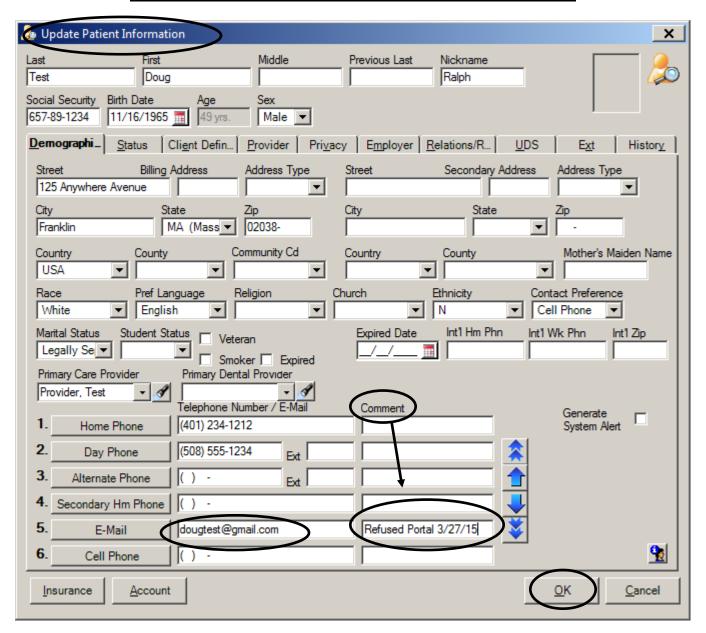## NextGen: E-Mail Field

On the Patient Information screen, **carefully** enter the patient's email address in the E-Mail field.

*Email addresses all contain the @ symbol and a period (.) followed by the domain (.com .org etc…)
For Example) dougtest@gmail.com

*DO NOT enter any text other than an email address in the E-Mail field.

*Use the Comment field for notes about email/portal preferences.

Click OK to save.