

Workflow for: ☑ Family Medicine ☑ Internal Medicine ☑ Pediatrics ☑Specialty

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Date Updated: 10/08

Pages: 3

Approved by: On Hold

## **Centricity: Visit ID Documentation**

Start Update



## Click "New" to go to Encounter screen

Join Update				×
There are other updates in progress for this patient. Either select one and click Join, or dick New to start a new one.				
Summary	Provider	Location	Status	
10/14/2008 - Phone Note: name of cardiologist	Test Provider MD	FFP	On Hold	
* Indicates document has clinical list lock	<u>J</u> oin	<u>N</u> ew	Cancel	

Complete Update Chart screen as always with the addition ..for encounter types where pt is on the schedule (ie. Office Visit or Well Child..) now complete the Visit ID screen.

To complete the Visit ID screen...click the button in the field

υ	pdate Chart	$\backslash$	×
	<u>E</u> ncounter Type:		
	**TCMA-Office Visit	Document Type: Office Visit	
	**TCMA-Medication Preload	Confidentiality Type: Normal	
	**TCMA-Nurse Visit **TCMA-Office Visit	Clinical Date: 10/15/2008 🔳 Clinical <u>T</u> ime: 12:52:57 PM	
	**TCMA-Peds Acute or Follow- **TCMA-Weight Management	Provider: Bibeautt, Zofia	
	**TCMA-Well Child *Coumadin Management	Location of Care: TCMA	
	*Orders Only *TCMA-Depo-Provera	⊻isit ID:	
	Clinical Lists Update	Summary:	
	Phone Note	· · · · · · · · · · · · · · · · · · ·	
	Preload - Adult	OK Cancel	

"Select Visit ID" screen will pop up. Highlight the line with the same date as listed in the "Clinical Date" field in the Update Chart screen.

Sele	ect Visit ID fo	r SUE Test.				×
A	Visit ID is used I	for billing purposes.				
			USaih TD Fau this de		disk ov	
G	ick an appointm	ent below to select the	visit 10 ror this at	cumenc, chen	CIICK OK.	
	Show appoint	ments only within the pe	eriod of 10/01/20	08 to 10/29/2	008	
	Visit ID	Date ⊽	Appl. Book	Location	Туре	Reason
1	01994	10/08/2008 9:30 AM	FacBook	TCMA	Acute Visit	
1						
					ОК	Cancel

Click "OK"

Continue completing the Update Chart screen including entering the "Summary" information.

U	pdate Chart			د	<
	Encounter Type:				
		ââ	Document Type:	Office Visit	
	<none></none>	_	Confidentiality Type:	Normal	
	**TCMA-Initial OB Visit **TCMA-Medication Preload		Clinical Date:	10/15/2008 Clinical Time: 12:46:25 PM	
	**TCMA-Office Visit **TCMA-Peds Acute or Follow-		Provider:	Winston MD, Harry S.	
	**TCMA-Preload - Adult **TCMA-Preload-Peds		Location of Care:	TCMA	
	**TCMA-Prenatal Follow-up Vis **TCMA-Well Child		Visit ID:	101994	
	*Cournadin Management		Summary:		
	*Lab Letter *Stifure Removal			OK Cancel	
_					

Click "OK" to continue